

HRSP Board of Directors Minutes

August 7, 2003

Attendance

President, Bylaws & Contact: Dianne Hughes Schuler
Vice President & Contact: LuVellen Spratley
Secretary: Becky Goshorn
Treasurer: Dale Waldrop
Membership: Audrey Batchelder
Hospitality: Margaret Sadler
Social: Mary Shepherd
Newsletter, Historian & Scrapbook: Elsie Pelfrey
Mailing: Sybil Powell
Publicity: Georgie Keene
Remembrance: Barbara Porter

Legislative: Nelson Taylor (absent)
Scholarship: Joann McCabe (absent)
Website: Linda MacCleave (absent)
Parliamentarian: Gordon Sandridge (absent)
Nominating: AP Hall (absent)
District C/VRTA/AARP: Nancy Harris
Chaplain: Thomas Folly
HCPS Liason: Joseph Sellers
Past President: Swift Williams
Charter Member: Marion Yobs

1. The August 7, 2003 HRSP board meeting was called to order at 10:30 a.m. by Dianne Hughes Schuler, President. All board members were introduced and welcomed. (See Attachment A)
2. No previous minutes were available for consideration. Interim secretary, Becky Goshorn, solicited Board support for future efforts. Copies of the minutes will be forwarded to Elsie Pelfrey, Audrey Batchelder, Linda MacCleave and Dianne Hughes Schuler as soon as they have been prepared.
3. The treasurer reported a closing balance of \$4244.71 less the \$1272 Scholarship balance resulting in an actual balance of \$2972.71. the treasurer's report was approved. The 2003-2004 budget was approved as proposed. Proposal #2 for a 1 year dues of \$8 including \$1 for the scholarship and a 3 year option of \$20 including \$3 for the scholarship was approved. A standard reimbursement form will be available for future use. The Board approved a donation of \$100 to St. Martin's for use of their facilities. (See Attachment B)
4. The membership chair distributed a comprehensive list of memberships including a current membership of 607. A spirited discussion of ways to improve District C membership ensued. Suggestions for encouraging overall membership included sending a reminder card to those who are near the deadline for renewal, creating a new membership flyer format (2 possible mock-ups were provided) and establishing a focus group for membership contacts. (See Attachment C)
5. LuVellen Sprately stated that she is looking forward to the challenges of serving as Vice President and Contact chair. Contact information has been updated and will be distributed to the contacts.
6. The hospitality committee created new nametags and will expand their role as greeters.
7. Although the main responsibility of the social committee is the New Retirees Reception, they will expand their role to include light refreshments at the Board meetings.
8. The newsletter currently has no name and a new editor is needed. It was suggested that "Golden Pass" information be provided in the next newsletter.
9. Copies of the history were distributed to new members and updates were provided for all Board members. (See Attachment D)
10. A boxed lunch provided by Catering by Jill for \$6.95 each was provided by HRSP and enjoyed by all.
11. The mailing committee will use the church site to prepare the mailings.
12. The Channel 6 Saturday at Nine program, GRCT, Channel 12, WWBT and Cable channel 37 were suggested for publicity reminders. Additionally Dianne and Becky agreed to work on an HRSP general information flyer to be distributed and included on the website.

13. The Remembrance committee reported that 26 cards or notes of condolence had been sent and 11 get well cards. The committee asked for help from the contacts regarding family member remembrances. Contacts should notify Barbara of needs.
14. \$25 to \$30 is donated at each meeting toward the scholarship fund. \$185 is forthcoming from the Ukrop's Golden Receipts program for the scholarship.
15. The website is in need of new information.
16. The scrapbook and all efforts by Elsie Pelfrey were acknowledged. All of her efforts led to HRSP being selected outstanding local unit in the state.
17. The bylaws adopted in June contain some editorial errors: (1) section three does not spell out the legislative purpose of the organization; (2) Article II, section 1 should have "the system" changed to "a system." (See Attachment E)
18. The nominating committee needs to find candidates for President, Secretary, treasurer and Membership Chair. Swift Williams, Thomas Folly, Gordon Sandridge and Shirley Uzell were appointed to the nominating committee.
19. VRS retirement concerns and protection of retirement funds were addressed in the legislative report. Local legislative concerns generally parallel statewide concerns. The county supplement for support personnel will be increased to \$60 which is still less than the \$75 professional level of support. (See Attachment F)
20. Long term care insurance and insurance concerns in general were discussed. The Board encouraged the program committee to include these concerns in some planned events.
21. A survey will be prepared and submitted for completion by all Henrico School Board candidates.
22. Signa Tours will try to offer tours that are appealing to the membership and affordable.
23. Programs suggested for future events included Randy Fitzgerald, Betty Booker, Charlie Sydnor, the District C violinist, and student entertainment. Thomas Folly will investigate the availability of the young violinist.
24. Dates were established for future events (See Attachment G):

Day	Date	Event	Notes
Tuesday	9/23/03	New Retirees Reception	Includes free gift
Thursday	10/30/03	Fall luncheon	Cultural Arts Center ?
Thursday	11/6/03	Fall luncheon	Cultural Arts Center ?
Tuesday	03/09/04 second choice	Spring luncheon	Crossings ?
Tuesday	03/16/04 first choice	Spring luncheon	Crossings ?
Wednesday	06/16/04	Summer luncheon	Installation, annual reports, scholarship

25. The meeting was adjourned at 2:30 p.m.

Respectfully,

Rebecca M. Goshorn
Secretary